

# **Enterprise Risk Management Policy**

## **of**

## **Infosys Limited**

### **1. Objective**

The purpose of the Enterprise Risk Management (ERM) Policy is to institutionalize a formal risk management function and framework in the company. This policy is drafted in accordance with the guidelines provided under the Charter of the Risk Management Committee of the Board of Directors, and pursuant to Regulation 21 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 as amended.

### **2. Scope**

This Enterprise Risk Management Policy is applicable to the Infosys Group, including its subsidiaries, acquired entities and to all processes or functions in such entities.

### **3. Philosophy and approach to risk management**

Infosys' ERM philosophy is to enable the achievement of the company's strategic objectives by identifying, analyzing, assessing, mitigating, monitoring, preventing, and governing any risks or potential threat to these objectives. While the achievement of strategic objectives is a key driver, our values, culture and our obligation & commitment to employees, customers, investors, regulatory bodies, partners, and the community around us are the foundation on which our risk management philosophy is based. The systematic and proactive identification of risks and mitigation thereof shall enable effective or quick decision-making, enable business continuity, and shall improve the performance of the organization.

### **4. Office of Enterprise Risk Management**

The company shall set up a unit (Office of Risk Management or Risk Office) with sufficient independence and authority for ERM, headed by the Chief Risk Officer. The objective of the unit will be to:

- embed a consistent approach to risk-based decision making in the company's processes and culture that is aligned to the achievement of the company's strategic objectives,
- minimize the adverse impact of risks to the enterprise and its operations, thus enhancing its long-term competitive advantage,
- identify opportunities to proactively convert risks into opportunities to deliver improved performance,
- design and implement an Enterprise Risk Management Framework,

- monitor the key risks to the enterprise and associated mitigation plans, and report these to the Executive Leadership and the Risk Management Committee of the Board of Directors.

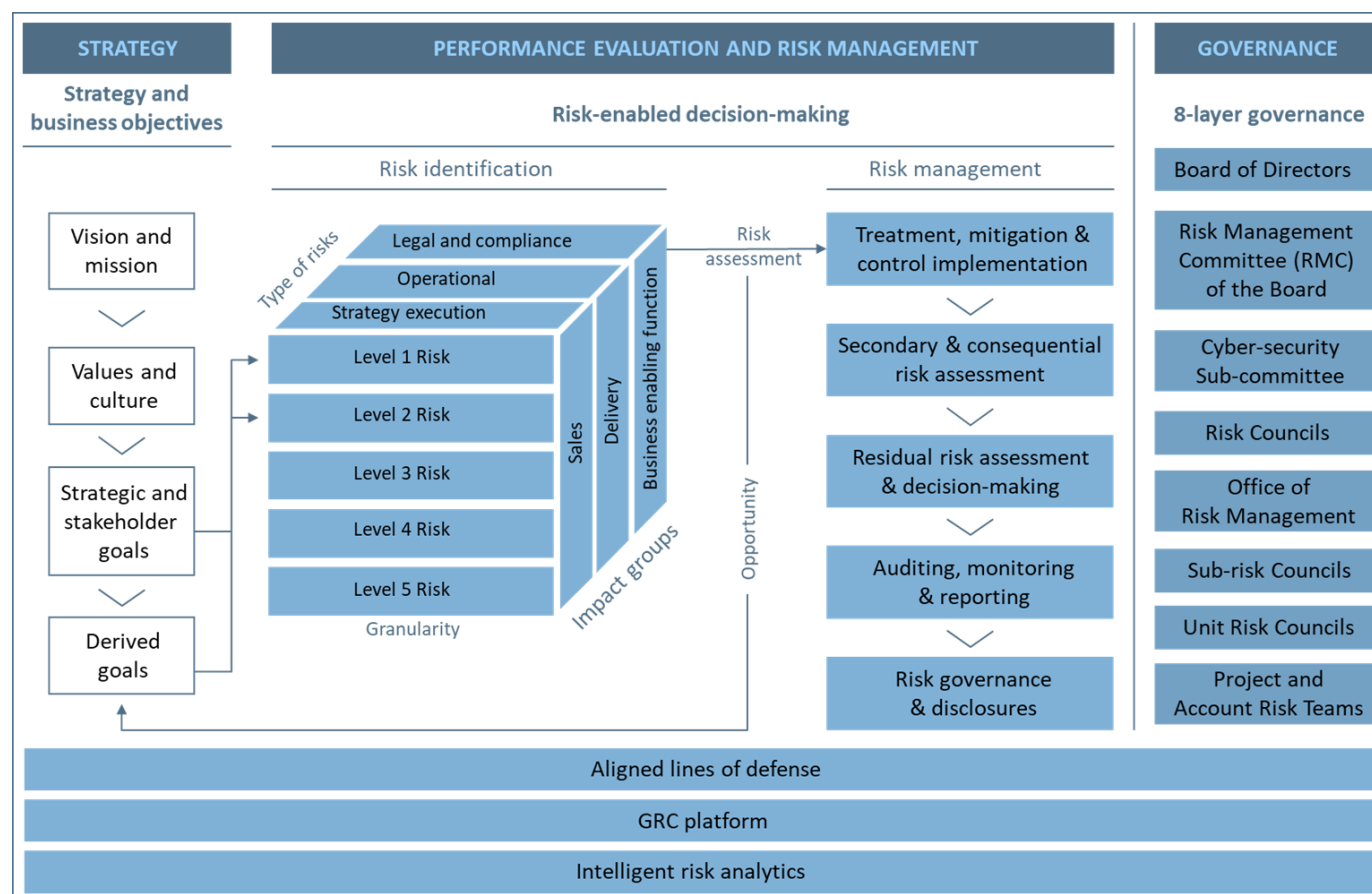
The unit will work closely with other related risk management functions of the company such as legal, information security, finance, data privacy etc.

## 5. Enterprise Risk Management Framework

The company shall define an Enterprise Risk Management Framework that is based on industry standards and encompassing all risks that the organization is facing internally or externally under different categories such as strategic, operational, sectoral, legal and compliance risks including ESG and Cyber security risks. The framework shall prescribe detailed procedures and guidelines for contextualization of risks by linking it to strategic objectives, identification, assessment, mitigation, any internal controls, communication, monitoring and governance. Appropriate risk indicators shall be used to identify risks proactively. The framework shall take cognizance of risks faced by key stakeholders and the multiplied impact of the same on the organization which may impact business continuity while framing risk responses.

Risk management is a decision-enabler which not only seeks to minimize the impact of risks but also enables effective resource allocation based on the risk impact ranking and risk appetite. Strategic decisions are taken after careful consideration of risks and opportunities. The framework shall prescribe approaches to identify and measure primary, secondary, consequential, and residual risks which will enable efficient decision making.

The salient components of the company's Risk Management Framework are illustrated below:



## 6. Enterprise Risk Management Rollout

Achieving strategic objectives by proactively managing the risks shall be the responsibility of the company's Management at all levels. Risk management shall be embedded into day to day decision making of every function of the company. People at different levels shall identify and manage the risks within their purview. Identification of risks and bubbling up to the right decision makers shall be actively encouraged and different forums shall be provided for such discussions.

Functions across sales, delivery and business enablers including those in various geographies shall be included in the roll out of the risk management program. Subsidiaries and acquired entities shall also adopt the group's Risk Management Framework and report accordingly. Processes put in place by the Risk Office shall duly enable identification and assessment of top-down and bottom-up risks.

The Risk Office shall have access and visibility to various parts of the organization and data that is required to enable effective risk management.

The ERM program shall be automated with an effective GRC (Governance, Risk and Compliance) solution to enable better visibility, tracking and governance. The program and associated systems shall be updated to adopt and/or comply to applicable regulations, if any.

## **7. Risk Culture and Adoption**

While a top down mandate is required to implement ERM, having a conducive risk culture will ingrain it into various parts of the organization. To achieve that, Management and the Risk Office shall demonstrate the benefits of having an effective ERM program and encourage business leaders to proactively identify risks or challenges. There shall be free and open forums at various levels in the organization to discuss risks or challenges to the business, bubbling up to the right level of leadership. Business leaders shall take the responsibility for proactively managing the risks and achieve the stated goals

## **8. Aligning Enterprise Risk Management with other lines of defense**

Enterprise Risk Management is an umbrella function looking into various aspects of risks from strategic, operational, financial, and tactical perspective. Risk office enables identification of potential risks and mitigation plans. In addition to Risk Office, there are other risk identification / mitigation functions which are working and safeguarding the organizations assets such as audit, business continuity, compliance, information security, data privacy etc. The Risk Office shall align with these functions and exchange information where required to ensure all pertinent risks are captured and comprehensive solutions are implemented.

## **9. Governance**

The Enterprise Risk Management Framework shall provide for comprehensive governance detailing the structure, participants, charter, roles and responsibilities, periodicity of meetings and broad contours of the topics that can be discussed in these meetings. The governance structures shall enable oversight on various risks and allow for bubbling up of risks to the right level of leadership including to the Risk Management Committee of the Board.

## **10. Periodic maturity assessment, improvement, and innovation**

Periodic assessment of the Enterprise Risk Management framework, function, mapping against any available risk maturity models and identifying the areas of improvement shall be done to ensure continued relevance of program and framework to the organization. Such review and assessment shall be carried out in at least once every two years by the Risk Office in accordance with the directions given by the Risk Management Committee.

## **11. Review and approval of the policy**

The Chief Risk Officer shall propose this policy or any changes to this policy to the Executive Leadership and to the Risk Management Committee of the Board of Directors. This policy shall become effective upon their approval. This policy shall be reviewed as deemed necessary by the Risk Management Committee and at least once in two years.

## 12. Terms used in this document

<b>Primary Risk</b>	is any uncertainty, event and/or scenario that may inhibit or prevent the organization from achieving its stated business goals, vision and mission.
<b>Secondary Risk</b>	is any risk that inhibits the implementation of identified mitigation strategies and controls.
<b>Residual Risk</b>	is the risk that remains after risk treatment.
<b>Consequential Risk</b>	is an unintended consequence of implementing mitigation actions for primary risks.
<b>Risk Ranking</b>	is the ranking given to a risk based on impact of occurrence, likelihood of occurrence and detectability. Risks are ranked as Critical, High, Medium or Low.
<b>Risk Appetite</b>	is the amount of risk or exposure the organization is willing to accept in pursuit of its goals.
<b>Executive Leadership</b>	are the Chief Executive Officer, Chief Operating Officer, Chief Financial Officer and General Counsel of the company.
<b>Lines of Defense</b>	refers to risk assessment done by functions/units, corporate audit teams and external audit teams

## 13. References and Links

<https://www.infosys.com/investors/corporate-governance/documents/risk-management-committee-charter.pdf>