

Shareholder Communication

Sub: Infosys Limited Final Dividend 2020 - Communication on Tax Deduction at Source (TDS) on Dividend payout.

Dear Shareholder,

We hope this communicate finds you safe and in good health.

The Board of Directors of Infosys Limited (the Company) in their meeting held on April 20, 2020 has recommended a final dividend of Rs. 9.50/- per equity share for the financial year ended March 31, 2020 subject to shareholders' approval at the ensuing Annual General Meeting.

As per the Finance Act 2020, dividend paid and distributed by a company will be taxable in the hands of shareholders with effect from April 1, 2020. Therefore, Company shall be required to deduct TDS at the rates applicable to each category of shareholder.

As per the latest information available with the depositories (NSDL/CDSL) or by the Registrar and Share Transfer Agent (KFin Technologies Private Limited), you are classified either as **Resident Company / Firm / HUF / AOP / Trust** based on the Permanent Account Number (PAN). If you remain as a shareholder on record date, the dividend receivable by you would be taxable under the Income Tax Act, 1961. We request you to kindly verify the correctness of the records and update the same with your depository participant (if you hold shares in dematerialized mode) or the Registrar and Share Transfer Agent (if you hold shares in physical mode), at the earliest.

In case your income is subject to lower rate of TDS, or is exempt under Income Tax Act, 1961, you should submit the following documents if eligible as per the relevant provisions of the Income Tax Act 1961, duly signed by the authorized signatory:

- a. Lower withholding tax certificate for the Financial year 2020-21 if any obtained from the Income Tax authorities.
- b. In case you have tax exemption status under any provisions of the Income Tax Act, submit the documentary evidence along with declaration for the same.

If the above documents are found in accordance with the provisions of the Income Tax Act, 1961 the same shall be considered while deducting the taxes.

You may note that the Company on May 15, 2020 has notified record date for the purposes of Final Dividend 2019-20 as **June 1, 2020** to the stock exchanges. The above said documents can be uploaded on the shareholder's portal between June 1, 2020 to June 15, 2020. The portal can be accessed at <https://www.infosys.com/investors/shareholder-services/dividend-tax.html>. No documents will be considered after June 15, 2020. We request you to kindly take note accordingly.

Please reach out to us at dividend.tax@infosys.com for any queries.

Wishing you a safe stay.

Thanking you,
For Infosys Limited